

innRoad University Program

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innRoad Assignment Basic Reservation

You are working as a front desk agent at the University Hotel. At about 8 pm a person walks in and wants to make a reservation for tonight. You welcome the guest and say that you are happy to assist her with the reservation.

Please check the property management system and make sure that there is a King room available for tonight. If so, please make a booking using the information below.

GUEST INFORMATION

Arrival Date: Today's date

Departure Date: Tomorrow's date

Room Type: King Room

Name: Liza Dettman_StudentID

Market Segment: Business Traveler

Referral: Walk In

Title: Mrs.

Address: 100 14th St. W., Bradenton, Florida 34243

Phone: +1 941 111 1050

e-mail address: dettman@noemail.com

Guaranteed By: Credit Card

Business Credit Card Number: 4444333322221111

Credit Card Expiration Date: 04/25

Mrs. Dettman makes a reservation at the University Hotel, checks-in and goes directly to her room to get ready for her meeting next morning. Please check the guest-in.

Mrs. Dettman has to leave early in the morning to attend her business meeting. So, next day she checks-out and leaves the Hotel.

Please print out check-out confirmation page and submit it to your instructor.

Good luck!