

# innRoad University Program

www.innRoadUniversity.com

## innRoad Assignment

### Intermediate Reservation 1

#### GUEST INFORMATION

Jerry Trail called the *University Hotel* directly and wanted to make a reservation for him and his wife for this evening. Use the information below to create the guest profile and make a reservation.

**Arrival Date:** Today's date

**Departure Date:** Tomorrow's date

**Room Type:** Deluxe Suite

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**Name:** Jerry Trail\_StudentID

**Market Segment:** Internet

**Referral:** E-mail Promotion

**Title:** Mr.

**Address:** 208 Main St. New York City, New York 08654

**Phone:** +1 212 555 5550

**e-mail address:** jerry@aol.com

Guaranteed By: Credit Card

Credit Card Number: 4444333322221111

Credit Card Expiration Date: 05/25

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Include a guest note to indicate that Mr. Trail will need a 7am wake up call.

At 1pm Mr. Trail's party arrived. You will need to check them into the hotel.

Mr. Trail had lunch in the hotel restaurant and he paid \$55. Please post these charges to Mr. Trail's folio. Mr. Trail made a couple of purchases at the bar totaling \$17.50, his wife used Spa services totaling \$75, and made a purchase from the gift shop for \$35. Please post these charges to Mr. Trail's folio.

At approximately 10pm, Mr. Trail had to check out early due to emergency. He paid the balance with his credit card. Clear all of Mr. Trail's charges and then check him out.

Please print out check-out confirmation page and submit it to your instructor

**Good luck!**